**New Sticky Notes Extension for Chrome (Internal Tool)**

Hey team,

I've created a simple Chrome extension that lets you add a persistent sticky note to any webpage. It's great for keeping temporary notes or reminders right on the page you're working on.

**How it works:**

* Right-click on any webpage and select "Add/Show Sticky Note".
* The note is saved for that specific page, so it will be there when you reopen it.
* You can close the note to hide it and bring it back later.

To install it, please **download the attached sticky-notes.zip file** and follow the detailed instructions below. Since this is an internal tool, the installation has a few manual steps, but you only must do it once.

Let me know if you have any questions!

**Get the Files Ready**

1. **Download the File:** Download the sticky-notes.zip file from the chat message to your computer (it will likely go to your Downloads folder).
2. **Unzip the File:**
   * Find the downloaded sticky-notes.zip file.
   * **Right-click** on the file and choose **"Extract All..."** or **"Unzip..."**.
   * A new, regular folder named sticky-notes will be created in the same location.

**IMPORTANT:** Do not delete this new sticky-notes folder! Chrome needs it to run the extension. You can leave it in your Downloads folder or move it somewhere safe like Documents.

**Install in Chrome**

1. **Open the Extensions Page:**
   * Open the Chrome browser.
   * Copy and paste the following text into your address bar and press **Enter**:  
     chrome://extensions
2. **Enable Developer Mode:**
   * On the page that opens, look for a switch labeled **"Developer mode"** in the **top-right corner** and turn it **ON**.
3. **Load the Extension:**
   * A new set of buttons will appear. Click the **"Load unpacked"** button on the **top-left**.
   * A file window will open. Navigate to where you unzipped the folder (e.g., your Downloads folder).
   * Select the **sticky-notes FOLDER** itself. Do not go inside it.
   * Click the **"Select Folder"** button.

**That's it!** The "Web Page Sticky Notes" extension will now appear in your list and is ready to use. You can now turn "Developer mode" off if you wish (the extension will keep working).

**How to Install the Sticky Notes Extension**

**Part 1: Prepare the Folder**

1. **Download** the attached sticky-notes.zip file.
2. **Unzip** the file. This will create a sticky-notes folder.
3. Move this sticky-notes **folder** somewhere safe (like your Documents folder). **Do not delete it.**

**Part 2: Install in Chrome**

1. In Chrome, go to the address: chrome://extensions
2. Turn on **Developer mode** (using the switch in the top-right).
3. Click the **Load unpacked** button (top-left).
4. Select the **sticky-notes FOLDER** you prepared in Step 3.

The extension is now installed and ready to use.

💡 **Did You Know?**

You can **right-click anywhere on our** [**Word Clock website**](https://247techies.github.io/World_Clock/) to access a hidden menu with **team details**.

✨ Clicking a team member's name will **automatically open a chat with them in Teams**!

**✨** **New Feature Alert!**  
Did you know? There's now a **floating icon at the bottom-right** of the [**Word Clock website**](https://247techies.github.io/World_Clock/)!

*Click it to access a handy* ***set of tools – like a Swiss Army knife for IT support techies****. 🛠️💻*

Here’s a handy list of commonly used and visually clear **emoji icons** that work well in **Teams messages** for updates, releases, new features, and similar announcements:

**🚀 Releases & Deployments**

* 🚀 Release deployed
* 📦 Package update
* 🔁 Rollout started
* 🆕 New build available

**✨ New Features**

* ✨ New feature alert
* 🧪 Experimental feature
* 🆕 Something fresh
* 💡 Innovation ahead

**🛠️ Bug Fixes & Improvements**

* 🛠️ Fixed issue
* 🐞 Bug squashed
* 🔧 Optimization done
* ✅ Resolved

**📢 Announcements & Notifications**

* 📢 Announcement
* 🔔 Reminder
* 📣 Important update
* 📌 Note this

**📄 Documentation & Notes**

* 📄 Docs updated
* 🗒️ Release notes
* 📚 How-to guide
* 🧾 Changelog

**🔍 Testing & QA**

* 🧪 QA in progress
* 🔍 Testing phase
* 🚦 Staging ready
* 🧼 Clean build

You can mix and match these with short headers or bullet points in your messages to make them easier to scan visually. Let me know if you want ready-to-use message templates too!